



Set within a twenty-five acre site three miles from downtown Tulsa, Philbrook's main campus is a unique combination of historic house, modern museum complex, and beautifully gardened property. In 2013, the Museum expanded with the opening of Philbrook Downtown - a 30,000 sq. ft. satellite facility located in the heart of Tulsa's vibrant Brady Arts District.

Distinguished by nationally recognized collections, facilities, and gardens, it is the premier cultural institution in the city of Tulsa and a statewide leader in the cultural life of Oklahoma.

Position Overview

Philbrook Museum of Art is seeking a full-time Turf Horticulturist that is responsible for the development, planning, coordination, and implementation of a turf management program for Philbrook's 25 acre main campus. This position is expected to work full-time at 35 hours a week, Monday – Friday, and an excellent benefits package is offered to include medical, dental, vision, FSA, 401(k), and PTO.

Responsibilities

- Determine growing conditions such as soil, sunlight, moisture, temperature and humidity most suitable to the variety of turf under cultivation. Proactively diagnose and treat all turf disease, pest, and weed infestation and report to Director of Horticulture and Head Horticulturist. Ensure irrigation system is working effectively. Oversee needed repairs to all turf equipment and irrigation system.
- Maintain a fertilization and irrigation schedule for grounds. Ensure proper preparation and application of chemicals or other methods to prevent damage to self, staff, the public, plants, and wildlife.
- Routine lawn maintenance to include, but not limited to mowing, edging, trimming, weeding, aerating, over-seeding, and utilizing blowing machines for the main campus. Maintain and repair lawn care equipment as necessary. Maintain tools and equipment, water systems, and garden furniture and fixtures in a safe manner.
- Clean and remove debris to include snow and ice, from parking lots, walkways, and other paved areas in a safe manner.
- Prepare, fertilize, amend or condition soils for different types of plants and four types of grasses. Assist in planting, maintaining, and removing seasonal flower displays, perennials, trees, and shrubs. Assist with other tasks as assigned by the Director of Horticulture.
- Greet, interrelate, and provide information to visitors. Maintain the security and integrity of the grounds and museum and must follow garden safety policies and procedures in consideration of museum staff and visitors.
- Observe all common safety standards and requirements for equipment operation, chemical application, personal protective equipment requirements and consideration for safety of staff and guests. Follows safety rules and regulations.

- Maintain prompt and reliable attendance in order to successfully perform the duties of the job.

Required Qualifications

- Knowledge and proven skill in a range of horticulture disciplines and techniques including turf care, disease and pest management.
- Ability to repair and service small engines preferred.
- Basic interpersonal communication skills required for interface with Museum visitors.
- Must be able to meet physical demands and working conditions.

Education/Experience

- Degree in turf management or related field; or an equivalent combination of education, training and experience is required.
- Two years' experience in turf maintenance.
- Possess or willing to obtain an ODA Pesticide Applicator's or Technician's License.
- Valid driver's license required.

Garden Information

The Philbrook gardens were designed in 1926 by Hare and Hare, a landscape architecture firm from Kansas City, Missouri, and were completed in 1927. The formal gardens are largely styled after Italian gardens, known for their visual focal points. In keeping with custom of the Renaissance villa the most geometrical designs are closest to the house. The formal patterns relax as the gardens move into the distance. A series of water elements define the gardens, signaling the transition from formal to informal spaces. The grounds consist of 25 acres housing five major gardens, three smaller gardens, four historical structures, and an urban forest numbering over 1,000 trees. The Secret Garden is maintained to provide fresh herbs and vegetables to our restaurant. The gardens were renovated in 2004 and in 2018 bee hives and a log cabin were added to the grounds.

Physical Demands

Work is very strenuous with the requirement for standing and/or walking (60% or more of the workday) and routine lifting, carrying and pushing up to 50 lbs. A major amount of the work assignments require the employee to be capable of kneeling, crouching, turning/twisting and bending; handling, fingering, feeling, and good eye-hand/foot-hand-eye coordination is required for most assignments. The ability to reach above the shoulder and head level is involved (in 20%-60% of the job duties). Ordinary hearing, vision including color, depth perception and field of vision is required. Ability to operate a computer is required for recordkeeping activities but represents very little time on a daily basis. Ability to drive various vehicles for use in gardens and for local travel is required.

Working Conditions

Position requires employee to work outside (approximately 95% of the time) in both clement and inclement (hot, cold and wet) weather conditions; due to nature of work assignments, employee may be

subject to unavoidable potential hazards related to mechanical tools and moving objects as well as some exposure to electrical, burn, heights, cramped quarter and noise hazards; the duties of the job will place the employee in situations(20%-60+% of the time) which involve exposure to atmospheric conditions such as dirt, fumes, dusts, odors, oil/grease, gases, chemicals, pesticides, etc. common to gardening, landscaping and lawn care.

Mental and Emotional

In this position the employee must be able to work both under direct supervision and with minimal supervision as well as work effectively both alone and as part of a team, the work requires the employee to be able to work on several tasks at the same time and to execute their duties effectively under the pressure of deadlines (20%-60% of the time). Must be capable of demonstrating a positive customer service orientation and discretion when dealing with the public.